

NORTH FORK AMBULANCE ASSOCIATION  
BOARD OF DIRECTORS MEETING  
JANUARY 8, 2019  
HOTCHKISS TRAINING CENTER

Board Members present: Dan Miller, Larry Hughes, Gregg Angelovich, Mara Derryberry, Marcus Roeder and Bonnie Eisenberg. Kathy Shoemaker arrived at 5:30.

Also present: Diane Perry, Kathy Steckel, Steve Simpson, Bo Nerlin.

The meeting was called to order by Dan Miller at 5:03pm.

- I. The minutes of the December 11, 2018, meeting were approved as written. Marcus Roeder made the motion and Mara Derryberry seconded. No objections.
- II. The financial reports for December were distributed. There was some discussion and questions about the financial. Kathy Steckel went over the billing report a little. Gregg asked about our billing rates. Kathy Steckel asked our billing company about our rates in comparasion to other services in the vicinity. They suggested that a 5% increase when the district takes over would not be out of order. Gregg Angelovich made a motion to accept the financials and Larry Hughes seconded. No objections.
- III. Introduction of guests. Bo Nerlin, our attorney, was present from David Reed's office
- IV. Public Comment. No public comments
- V. Reports
  - A. President's Report. Not much to report this month, We just need to get the contract with the District in place..
  - B. Director's Report. Kathy went over her Director's Report (see attached).

Kathy talked about grants we have recently received. Most are small and go towards education.

We expect on more bill from Collins Cockrel & Cole for their work setting up the district.

David Reed is now functioning as the attorney for the Association.

Kathy Steckel and Katie Hedley are planning a January 26<sup>th</sup> public meeting to get input on the purpose and activities of the non-profit after the transition.

Deb Leger did not complete the requirements for her EMT Intermediate class. Dan would like to see a group set up to review the potential of applicants for success, before taking the EMT I Class or higher. Larry would like to see some formal release drawn up for Deb Leger, so we all have clear documentation. This has been tabled until next month, so Kathy Steckel can see what documentation she has in her files.

Members of the crew have been participating in Stop the Bleed Train the Trainer classes and will participate in a School District wide training session January 7<sup>th</sup>. Every teacher in the District will receive training on this day.

Kathy Steckel has had meetings with Jason Cleckler the CEO for DCMH, and the plan is to continue as is until we transition to the District. Then we will sign a formal contract like DCAD and they will start billing us. The proposed date for that to begin is July 1, 2019.

There was some discussion about memberships and how they will work with Bo Nerlin.

C. Business Office Report. Don't think we will need it, but would like to be able to move up to \$20,000 to cover payroll, if needed, as agreed to in the December meeting. Gregg made a motion to move up to \$20,000 to cover payroll and other expenses for the month of January. Marcus seconded. No objections. The motion from December was closed out.

D. Committee Reports.

Transition Committee: This is still a work in progress. A few more members have joined

VI. Old Business.

- A. 2019 Budget – The budget is still not complete, but Kathy would like to discuss payroll recommendations as this affects the overall budget. This issue was tabled until later in the meeting.
- B. Contract with the District – Bo Nerlin went over the contract. Questions and discussion followed. Bonnie Eisenberg made a motion to accept the contract with the change of one date to 2019. Marcus Roeder seconded. No objections

The Association meeting was close at 6:13 and will resume after the District meeting. The Association meeting was reconvened at 7:20.

2019 Budget and payroll issues will be discussed in Executive Session.

VII. New Business

- A. 2019 Meeting Dates – The Annual Meeting. Our accountant can make it Tuesday or Thursday the 26<sup>th</sup> or 28<sup>th</sup>. Might also be able to make Thursday the 21<sup>st</sup>. Gregg would like to see more Profit & Loss Numbers, not a Cash Flow statement. We will try for February 21 and 6:30. The regular board meeting will follow the Annual Meeting.
- B. Nominating Committee – The nominating committee will be Katie Hedley and Kathy Shoemaker. Dan Miller and Larry Hughes will let Kathy Steckel know if they want to run again.

VIII. Executive Session – Entered Executive Session at 7:37 to discuss Payroll

IX. Return to General Meeting – Return to regular meeting at 9:43  
Bonnie Eisenberg made a motion to approve the following payroll increases with effective dates as noted:

Trip Pay Driver/EMR \$12/hr  
EMT/EMT-IV,AEMT \$14/hr  
EMT-I, Paramedic \$16/hr  
Minimum of one hour  
Effective January 1, 2019

Business Admin 5% increase in salary as of February 1, 2019 with increase of hours to 30/week

Events/Nonprofit coordinator – 3% increase in salary up to 16 hours/week. Effective February 1, 2019

Captains Crawford 30 hours per month  
Hotchkiss 20 hours per week = 86 hours/month  
Paonia 20 hours per week = 86 hours/month  
Pay rate: \$16.53 to \$18.50/hr  
Effective February 1, 2019

Director 5% increase in salary as of February 1, 2019

Kathy Shoemaker seconded. All in favor

- X. Adjournment - A motion to adjourn the meeting was made and seconded. Meeting adjourned at 10:10pm

Minutes approved as corrected at the February 21, 2019 Board of Directors meeting.