

**MINUTES FROM THE
REGULAR MONTHLY MEETING OF THE
NORTH FORK AMBULANCE HEALTH SERVICE DISTRICT**

The Regular Monthly meeting of the Board of Directors of the North Fork Ambulance Health Service District located in the Counties of Delta, Montrose and Gunnison, Colorado, was held at 110 E. Hotchkiss Ave, Hotchkiss, Colorado, on Tuesday July 13, 2021 at 6:00 p.m.

CALL TO ORDER: The meeting was called to order at 6:01 pm.

ADDITIONS TO THE AGENDA: No additions to the agenda

ROLL CALL: Board members present - Dan Miller, Larry Hughes, Marcus Roeder, and Gregg Angelovich. Bonnie Eisenberg's absence was excused.

Others present include: Kathy Steckel, Diane Perry and Steve Simpson.

CONFLICT OF INTEREST DISCLOSURE: No conflict of interest.

PUBLIC COMMENT: No Public Comment

APPROVAL OF MINUTES: Minutes from the June 8, 2021 Regular Monthly Meeting were reviewed. Marcus Roeder made a motion that the minutes be approved with the addition of an additional A on HIPAA in the section under District Manager's Report. The motion was seconded. All were in favor.

REPORTS:

FINANCE REPORT: Financials for June were presented and reviewed. Gregg Angelovich made a motion that the financials be accepted as presented. The motion was seconded. All were in favor.

APPROVAL OF APPROPRIATIONS: Larry Hughes made a motion to approve the June appropriations as presented. The motion was seconded. All were in favor.

DISTRICT MANAGER REPORT: Kathy Steckel presented an overview of her report (see attached).

Steve will be available after the meeting to help set up the new emails for board members.

Kathy's announcement that we had been awarded the EMS Provider Grant for a new ambulance, brought up a discussion about a vehicle replacement schedule. Dan said that the Marshall's office started looking at about 80k miles on patrol cars, especially if maintenance costs for those vehicles were going up. Gregg thinks it would be best for us not to spend a lot of money on visible items for a while to help with public perception.

The dirt work is done for the new Crawford building and the concrete laid. There is a 3 week hold up on getting the trusses, so work has stopped until they are available.

Board would like to make sure there is money in the budget next year for upgrades the Crawford clinic building and Paonia Station

We are scheduled for the CP site visit next Tuesday, July 20th, via Zoom. Not at all sure what to expect.

UNFINISHED BUSINESS:

No unfinished business

NEW BUSINESS:

Approval of the Administration Policy Manual. Larry Hughes made a motion to approve the Administration Policy Manual as presented. The motion was seconded and all were in favor.

Dan requests that we develop an incident report to be kept with personnel files. Gregg would like to see a definition of incident. Could include one or all of the following: accident, injury, property damage or disciplinary. Dan would like to have us include some written documentation of service above and beyond as well.

ANNOUNCEMENTS/PRESENTATIONS:

Kathy gave a shortened version of the case study that she and Tanya presented to the Pediatric Care Committee in Gunnison last week.

Next Regular Meeting is August 10, 2021 at 6 pm.

ADJOURNMENT: There being no further matters before the board, Dan Miller made a motion to adjourn. All were in favor. Meeting was adjourned at 7:12 pm.