

**MINUTES FROM THE
REGULAR MONTHLY MEETING OF THE
NORTH FORK AMBULANCE HEALTH SERVICE DISTRICT**

The Regular Monthly meeting of the Board of Directors of the North Fork Ambulance Health Service District located in the Counties of Delta, Montrose and Gunnison, Colorado, was held at 110 E. Hotchkiss Ave, Hotchkiss, Colorado, on Tuesday March 12, 2019 at 6:00 p.m.

CALL TO ORDER: The meeting was called to order at 6:02 pm

ROLL CALL: Board members, Gregg Angelovich, Bonnie Eisenberg, Larry Hughes, Dan Miller, and Marcus Roeder were present.

Others present include: Kathy Steckel, Diane Perry, Marie Stucker, Tanya and Joe Applegate, Steve Simpson

CONFLICT OF INTEREST DISCLOSURE: All directors stated that they did not have any conflicts of interest Dan Miller, Gregg Angelovich, Marcus Roeder and Bonnie Eisenberg stated that they also serve on the North Fork Ambulance Association Board.

ADDITIONS TO THE AGENDA: There were no additions.

MINUTES: Minutes from the February 12, 2019 Regular Monthly Meeting were reviewed. Gregg Angelovich made a motion that the minutes be accepted as corrected. Bonnie Eisenberg seconded. All were in favor.

REPORTS:

EMS OFFICER: Kathy Steckel presented a short overview of her report (see attached).

The EMS Provider Grant application for two ambulances was submitted. There will be review committee meetings in March and June.

Have requested the transfer of assets from CDPHE for vehicles and equipment purchased with grant assistance. The USDA also requires transfer paperwork be submitted.

Policy development is in progress. Any policy drafts or changes will be presented to the board as issues arise.

The HR task force had its initial meeting.

BUSINESS ADMINSTRATOR: Presented financials. There was some discussion about the finances and capitalization, in particular. Is there a dollar amount or life expectancy that should be capitalized? Dan suggests \$10,000 and Marcus \$2500. Need to check with the accountant on an appropriate policy. Suggested was \$10,000/24 months or \$5000/12 months. Another question for the accountant – how will the assets transfer appear on the books?

APPROVE FINANCIALS: Marcus Roeder made a motion to accept the finances and Bonnie Eisenberg seconded. All were in favor.

APPROVE PAYMENT OF BILLS: One bill was presented to the Directors for payment, the bill from NFAA for ambulance service. Bonnie Eisenberg made the motion to pay the bill as presented. Marcus Roeder seconded. All were in favor.

PUBLIC COMMENT: No public comment.

UNFINISHED BUSINESS:

HR Task Force. Marcus Roeder gave an overview of the initial meeting and asked the board for guideline about the expected scope of work at this time. Gregg suggests that we implement what the Association was using and make changes as necessary. The task force consists of Marcus Roeder, Bonnie Eisenberg, Steve Simpson and Kathy Steckel, do changes need to be made. The consensus was that the group was fine as it is.

NEW BUSINESS:

Informational presentation of Mobile Integrated Health Care by Tanya Applegate and Kathy Steckel. Tanya gave a brief Powerpoint presentation and asked the board if this was something they were interested in pursuing. It was the mutual consensus of the board that we continue to investigate how this would fit into our community.

Employers Council Membership. Marcus did a little presentation about the Employers Council. The dues are \$1495/yr for membership and there is some overlap with what is available through the SDA Property and Liability pool. Gregg has worked with this group before a likes this company, but he a Bonnie both think we should exhaust our current option with SDA before becoming members.

Formation of a Budget Committee. The bylaws state that the Treasurer shall be the chairman of the budget committee. The budget committee shall consist of Gregg Angelovich (Treasurer) and Larry Hughes.

Request to NFAA for transfer of Assets. Gregg Angelovich made a motion to sign the letter requesting transfer of assets as it is written and to move forward with the work session with the Association regarding transfer of real property. Marcus Roeder seconded. All were in favor. Gregg requests that we check with the accountant about the value of assets on the books vs the insurance value. How will that work out?

Second Amendment to the Service Contract with NFAA. After much discussion, Bonnie Eisenberg made a motion to accept the second amendment to the service contract. No one seconded, the motion fails.

Job Description for the District Manager. Gregg Angelovich would like to see an opening and closing date. Larry Hughes and Bonnie Eisenberg will do the initial review of resumes. The posting will be from March 18 to April 8, 2019 with the job starting May1, 2019. It might be necessary to have a special meeting near the end of April to select the finalist.

ANNOUNCEMENTS:

Next Meeting is April 9, 2019 at 6 pm

ADJOURNMENT: Meeting was adjourned at 7:51 pm. Larry Hughes made the motion and Marcus Roeder seconded. No objections.

APPROVED

BY:  DATE: 4/9/2019