

**MINUTES FROM THE
REGULAR MONTHLY MEETING OF THE
NORTH FORK AMBULANCE HEALTH SERVICE DISTRICT**

The Regular Monthly meeting of the Board of Directors of the North Fork Ambulance Health Service District located in the Counties of Delta, Montrose and Gunnison, Colorado, was held at 110 E. Hotchkiss Ave, Hotchkiss, Colorado, on Tuesday May 14, 2019 at 6:00 p.m.

CALL TO ORDER: The meeting was called to order at 6:01 pm

ADDITIONS TO THE AGENDA: Two additions under new business – On-call wage consideration and contributing to the fund for the tower in Crawford.

ROLL CALL: Board members, Gregg Angelovich, Bonnie Eisenberg, Larry Hughes, Dan Miller, and Marcus Roeder were present.

Others present include: Bo Nerlin, Kathy Steckel, Diane Perry, Joe Applegate, Steve Simpson

CONFLICT OF INTEREST DISCLOSURE: All directors stated that they did not have any conflicts of interest. Dan Miller, Gregg Angelovich, Marcus Roeder and Bonnie Eisenberg stated that they also serve on the North Fork Ambulance Association Board.

MINUTES: Minutes from the April 9, 2019 Regular Monthly Meeting were reviewed. Larry Hughes made a motion that the minutes be accepted. The motion was seconded. All were in favor.

Minutes from the April 22, 2019 Special Meeting were reviewed. Gregg Angelovich made a motion to accept the minutes as written. The motion was seconded. All were in favor.

REPORTS:

EMS OFFICER: Kathy Steckel presented an overview of her report (see attached). Looks like July 1, 2019 will be the date we will be able to transition billing from the Association to the District.

BUSINESS ADMINSTRATOR: Financials for April were presented. There was some discussion about the finances. The Capitalization Policy recommended by the account is \$2,500 with a 24 month life time.

APPROVE PAYMENT OF BILLS: One bill was presented to the Directors for payment, the bill from NFAA for ambulance service. Bonnie Eisenberg made the motion to pay the bill as presented. The motion was seconded. All were in favor.

PUBLIC COMMENT: No public comment

EXECUTIVE SESSION – pursuant to §24-6-402(4)(a), C.R.S., concerning the lease at the Hotchkiss Fire Station and §24-6-402(4)(b) and §24-6-402(4)(e) concerning the proposed District Manager Employment Agreement for Ms. Kathy Steckel.

Entered Executive Session at 6:33 pm

Returned to Regular Meeting at 7:50 pm

UNFINISHED BUSINESS:

Town of Paonia Lease. The Town of Paonia has suggested a lease for \$10/year with a 20 year term, renewable in 10 years. The board directed Bo Nerlin to let the Town of Paonia know that this was acceptable. A formal agreement will be brought to the June meeting to be signed.

Capital Improvements. There was a discussion about budget adjustments and the repercussions on capital improvements and their priorities.

NEW BUSINESS:

Letter of Intent to purchase the property at 110E Hotchkiss Ave. Marcus Roeder made a motion to accept the Letter of Intent with the following changes: The payoff amount will remain \$123,850.00 and the closing date will change to read "on or before October 1, 2019". The motion was seconded. All were in favor. Bo Nerlin will affect the changes.

District Manager Employment Agreement. Bonnie Eisenberg made a motion that the Board of Directors approve the employment agreement subject to three amendments and directs counsel to make the following changes: (1) the start date will be June 1, 2019. (2) under the hours worked section language will be inserted along these lines "...expect a 40 hour work week to be determined by the employee, but when possible this should occur during regular business hours..". (3) The employee will not seek outside employment without prior board approval. The agreement will be ratified at the June meeting subject to review by Kathy Steckel and Dan Miller. The motion was seconded and all were in favor.

On-Call wage consideration – Gregg Angelovich made a motion to adjust hourly on-call wages as listed, effective July 1, 2019. Driver \$2.90; EMR \$3.55, EMT \$4.30, EMT-IV \$5.05, EMT-I99 \$5.80, Paramedic \$6.55, ALS/QRV \$7.30. The motion was seconded and all were in favor.

Contributing to the tower fund – Marcus would like us to keep this on our radar and decide in the fourth quarter when we know more about our financial status, whether or not we can contribute to this fund.

ANNOUNCEMENTS:

Next Regular Meeting is June 11, 2019 at 6 pm

ADJOURNMENT: Meeting was adjourned at 8:45 pm.