

**MINUTES FROM THE
REGULAR MONTHLY MEETING OF THE
NORTH FORK AMBULANCE HEALTH SERVICE DISTRICT**

The Regular Monthly meeting of the Board of Directors of the North Fork Ambulance Health Service District located in the Counties of Delta, Montrose and Gunnison, Colorado, was held at 110 E. Hotchkiss Ave, Hotchkiss, Colorado, on Thursday, April 13, 2023 at 11:00 a.m.

CALL TO ORDER: The meeting was called to order at 11:01 am.

ADDITIONS TO THE AGENDA: No additions to the agenda

ROLL CALL: Board members present – Dan Miller, Marcus Roeder, Dave Kreutz, Bonnie Eisenberg. Peter Pruett arrived late.

Others present include: Kathy Steckel, Diane Perry, Steve Simpson, and Marie Stucker.

CONFLICT OF INTEREST DISCLOSURE: No conflict of interest.

PUBLIC COMMENT: No Public Comment.

APPROVAL OF MINUTES: Minutes from the March 9, 2023 Regular Monthly Meeting were reviewed. Bonnie Eisenberg made a motion that the minutes be approved as written. The motion was seconded. All were in favor.

REPORTS:

FINANCE REPORT: Financials for March were presented and reviewed. Diane highlighted the lump payment to Worker's Comp and the unexpected \$5,000 repair to one of the diesel ambulances. Dave Kreutz made a motion that the financials for March be approved as presented. The motion was seconded. All were in favor.

APPROVAL OF APPROPRIATIONS: Marcus Roeder made a motion to approve the appropriations for March as presented. The motion was seconded. All were in favor.

DISTRICT CHIEF REPORT: Kathy Steckel gave an overview of her report (see attached).

Administration: Kathy has been working on the data collection process for Medicare. We now have to report all of our operating expenses to Medicare. They are hoping to use the data to re-set the average that they use to reimburse for ambulance trips. Kathy has attended some webinars on how to input data, this might lead to long range changes in data collection and budget categories.

Finance: Audit took place in March and board should see the draft before the next meeting. Have up to \$10,000 available in a grant from WRETAC. Kathy and Steve are working on applying for that. The ambulance is still on hold. There was some discussion about choices other than a Ford van, but it would affect the existing grant.

HR: Looking at changes to the HR Manual, but that will be discussed under New Business.

Operations: Health and Wellness Expo to take place Saturday April 29. Kathy encouraged everyone to stop by Heritage Hall from 10-3. Bonnie volunteered to have a Red Cross booth at the expo.

We had limited involvement in the Hotchkiss Fire and Delta County Emergency Management training exercise that took place on April 1st. It provided some experience in incident command center procedures.

UNFINISHED BUSINESS: - No Unfinished business

NEW BUSINESS: - HR Manual Update

Kathy's absence to care for her dad brought up some issues with the existing PTO policies. There was much discussion about the PTO policies and changes that might need to take place. The HR Committee will be re-instated to explore leave policies and options. The committee will consist of Bonnie Eisenberg and Peter Pruett, with Marcus Roeder and Dave Kreutz joining work sessions. Bonnie agrees to chair the committee, but needs to wait until the end of May to begin meetings.

EXECUTIVE SESSION: Board entered Executive session pursuant to §24-6-402(4)(f), C.R.S. to discuss District Manager contract at 12:05 pm.

Board returned to the general meeting at 12:47 pm. The Board concluded that Kathy is under contract, the contract needs to be amended, but until that addendum has been completed, nothing will change.

ANNOUNCEMENTS:

Next Regular Meeting is Thursday, May 11, 2023 at 11 am.

ADJOURNMENT: There being no further matters before the board, Dan Miller made a motion to adjourn. All were in favor. Meeting was adjourned at 12:53 pm.