

**MINUTES FROM THE  
REGULAR MONTHLY MEETING OF THE  
NORTH FORK AMBULANCE HEALTH SERVICE DISTRICT**

The Regular Monthly meeting of the Board of Directors of the North Fork Ambulance Health Service District located in the Counties of Delta, Montrose and Gunnison, Colorado, was held at 110 E. Hotchkiss Ave, Hotchkiss, Colorado, on Thursday, April 14, 2022 at 11:00 a.m.

CALL TO ORDER: The meeting was called to order at 11:00 am.

ADDITIONS TO THE AGENDA: Marcus would like to add a discussion about CSAFE investment funds to the agenda under New Business.

ROLL CALL: Board members present - Marcus Roeder, Gregg Angelovich, and Larry Hughes were present in person. Bonnie Eisenberg and Dan Miller were present via Zoom. Larry Hughes chaired the meeting since Dan Miller was present via Zoom.

Others present include: Kathy Steckel, Diane Perry, and Steve Simpson.

CONFLICT OF INTEREST DISCLOSURE: No conflict of interest.

PUBLIC COMMENT: No public comment.

APPROVAL OF MINUTES: Minutes from the March 10, 2022 Regular Monthly Meeting were reviewed. Marcus Roeder made a motion that the minutes be approved as written. The motion was seconded. All present were in favor.

**REPORTS:**

FINANCE REPORT: Financials for March were presented and reviewed. After Marcus asked a few questions, Gregg Angelovich made a motion that the financials for March be approved as presented. The motion was seconded. All present were in favor.

APPROVAL OF APPROPRIATIONS: Marcus Roeder made a motion to approve the appropriations for March as presented. The motion was seconded. All present were in favor.

DISTRICT CHIEF REPORT: Kathy Steckel presented an overview of her report (see attached).

Audit has been completed and we have draft documents. It will be finalized before the next board meeting and is due to DOLA by June 30, 2022.

The Compensation Plan has been wrapped up with the help of the Employer's Council. Their suggestions lead to the revision of the HR Manual, which will be discussed later in the meeting.

Still working on plans for the Mock Crash to be held at NF HS April 27, 2022

SafeSitter classes are being added to the classes offered to the community.

Working with the state to get an extension on the Provider Grant for the new ambulance. Still waiting on the chassis and will probably not make the June 30 deadline.

UNFINISHED BUSINESS: No Unfinished Business

NEW BUSINESS:

Resolution to spend designated funds: Gregg Angelovich made a motion to adopt the Resolution acknowledging that the \$163,000 in funds committed on December 8, 2020 have been spent. The motion was seconded. All were in favor.

Approval of changes to the HR Manual: Kathy went over some of the larger changes in the HR Manual and some of the changes that need to be made in the Employee Handbook, according to the advice of the Employer's Council. Some detailed information was removed from the HR Manual and has been moved to a new Procedures Manual.

The biggest changes revolve around sick pay. It is now required for all employees.

Bonnie points out that there is also a new section regarding Public Health Emergencies and how that affects leave as well.

Gregg had some questions about sick pay and how it will work with our part-time employees.

After some discussion, Bonnie Eisenberg made a motion to accept the revised HR Policy Manual as presented. The motion was seconded. All were in favor.

CSAFE Funds: Marcus introduced information about the two CSAFE investment funds that are available to special districts in Colorado. He recommends that we move our money into the Colorado Core Fund. It is less liquid, but has a higher return on investment.

Marcus Roeder made a motion to adopt a Resolution to pool North Fork Ambulance Health Service District's funds with other local government entities by becoming a participant in the Colorado Surplus Asset Fund Trust (CSAFE). The motion was seconded. All were in favor.

Marcus suggests that we restrict our assets in the Bank of Colorado to \$250,000, with \$150,000 in checking and \$100,000 in savings.

The next meeting is May 12 and we will be swearing in the newly elected/appointed board members.

Bonnie thanked Gregg for his service, in case we did not get to see him at the next meeting.

#### ANNOUNCEMENTS:

Next Regular Meeting is Thursday, May 12, 2022 at 11 am.

ADJOURNMENT: There being no further matters before the board, Larry Hughes made a motion to adjourn. All were in favor. Meeting was adjourned at 11:40 am.