

**MINUTES FROM THE
REGULAR MONTHLY MEETING OF THE
NORTH FORK AMBULANCE HEALTH SERVICE DISTRICT**

The Regular Monthly meeting of the Board of Directors of the North Fork Ambulance Health Service District located in the Counties of Delta, Montrose and Gunnison, Colorado, was held at 110 E. Hotchkiss Ave, Hotchkiss, Colorado, on Thursday, August 11, 2022 at 11:00 a.m.

CALL TO ORDER: The meeting was called to order at 11:00 am.

ADDITIONS TO THE AGENDA: No additions to the agenda.

ROLL CALL: Board members present – Dan Miller, Marcus Roeder, Bonnie Eisenberg, Peter Pruett and Larry Hughes.

Others present include: Kathy Steckel, Diane Perry, Tanya Applegate and Dave Kreutz, a potential new board member.

CONFLICT OF INTEREST DISCLOSURE: No conflict of interest.

PUBLIC COMMENT: No public comment.

APPROVAL OF MINUTES: Minutes from the July 14, 2022 Regular Monthly Meeting were reviewed. Bonnie Eisenberg made a motion that the minutes be approved as written. The motion was seconded. All present were in favor.

REPORTS:

FINANCE REPORT: Financials for July were presented and reviewed. Marcus Roeder made a motion that the financials for July be approved as presented. The motion was seconded. All present were in favor.

APPROVAL OF APPROPRIATIONS: Bonnie Eisenberg made a motion to approve the appropriations for June as presented. The motion was seconded. All were in favor.

DISTRICT CHIEF REPORT: Kathy Steckel presented an overview of her report (see attached).

Kathy has been spending time working on a mid-year budget review and the 10-yr plan for equipment/vehicle replacement. Has a spreadsheet to present on the “big screen” at the end of her report.

Still waiting to hear about the ambulance. Ford cancelled the PO we had for a 2022 chassis and sent a new one for a 2023 chassis (with an unspecified increase in price). Waiting to see how the state will deal with the grant funds.

Crew Appreciation Picnic is scheduled for Sunday September 11 at 5 pm. Kathy hopes that all of the board members can attend.

Safe Sitter class in July had a wait list as there were more people who wanted to attend than we had room for. Another class will be held after school starts.

North Fork Senior Connections has a new program manager who is one of our crew members, Mediana Ryan. Bonnie is also a board member for this group. We hope to have a close

relationship with this organization given these ties. Kathy also wondered if we could let Mediena use the Subaru for Senior Connections' business and view it as a donation to the organization. The board thought that this would be fine as long as the driver was an NF EMS employee and that use of the vehicle did not interfere with NF EMS business.

The Community Paramedicine program is going well. Seeing 6-10 patients regularly. Kathy and Tanya are the only providers and are about maxed out.

Tanya and Kathy gave a quick overview of the CP program for Dave.

There was a discussion about the AEMT classification, and its expanded roles and how it works as a replacement for the EMT I.

Kathy presented her 10-yr planning spreadsheet. This led to a discussion of adding an additional ALS Provider. Marcus made a motion for Kathy to develop a job description for the new ALS position. The motion was seconded. All were in favor. Kathy should come to the September meeting with a job description and salary costs for the last quarter of the year.

We need to check the policy manual. What is the hiring policy? Does it exist? Need to have a policy that states positions should be filled in-house, if possible, before advertising to the general public.

Sue Whittlesey stopped by with a letter of appreciation.

UNFINISHED BUSINESS: - No unfinished business.

NEW BUSINESS: - Billing Rates – Our billing company represents five other agencies in the region and suggest that we raise our rates to be in line with the other agencies are charging. It is about a 5% increase overall.

Marcus would like to see a policy that states that the billing rates will be reviewed biennially.

Peter Pruett made a motion to adopt the recommended billing rates as proposed by BSI, effective immediately. The motion was seconded. All were in favor.

COLA – There was much discussion about a COLA increase, how much it should be and in what form it should be given.

Bonnie Eisenberg made a motion that a 7% COLA increase be given across the board, effective in the current pay period. The motion was seconded. All were in favor.

Larry Hughes made a motion that a 7% COLA increase be given to the District Chief, effective in the current pay period. The motion was seconded. All were in favor.

Larry Hughes is moving back to Texas and will stay until through the next meeting. Dave Kreutz is willing to take his place on the board.

ANNOUNCEMENTS:

Next Regular Meeting is Thursday, September 8, 2022 at 11 am.

ADJOURNMENT: There being no further matters before the board, Dan Miller made a motion to adjourn. All were in favor. Meeting was adjourned at 12:52 pm.